

Trade and Investment Queensland

Director, Investment – Taiwan (LES 8)

Business Unit	International Operations
Employment Type	Full-time, 24 month fixed term contract
Position Level	Locally Engaged Staff (LES) 8.1
Remuneration	TWD2,491,543 total per annum
Location	Taipei, Taiwan
Contact	hr-international@tiq.qld.gov.au

About Trade and Investment Queensland

Trade and Investment Queensland (TIQ) is the Queensland Government's dedicated global business agency, designed to help Queensland exporters take their products to world markets, promote Queensland as the perfect place to invest and builds global engagement for attracting and developing talent to grow Queensland economies and communities.

TIQ is a statutory body governed by a Board under the Trade and Investment Queensland Act 2013. TIQ's broad function under the Act is to facilitate, encourage, promote, identify, attract and develop trade and investment opportunities.

Headquartered in Brisbane, Queensland, TIQ has one of Australia's largest international networks located in 18 offices over 14 markets, who partner with the other State and Federal governments across multiple Queensland regional locations to assist firms with export advisory services, investment facilitation and strengthening Queensland's international skill migration and talent ecosystem.

For more information please visit: <https://www.tiq.qld.gov.au>

Why join us?

As Queensland enters the golden decade leading up to the 2032 Olympics, TIQ has an exciting role to play, with an ambitious agenda designed to leverage global opportunities, attract new investments to help drive economy growth and job creation, while championing global success.

Our vision is a prosperous future for Queensland, underpinned by diversified exports, high-value international investments that create jobs and sustain a strong, vibrant and innovative economy; including attracting skilled migrants and international students to grow Queensland communities.

We are looking for innovative and enthusiastic people to deliver and showcase these outcomes for Queensland, through our new *Queensland Trade and Investment Strategy 2022 - 2032* and the *International Education and Training Strategy to Advance Queensland 2016-2026*.

About the business unit

Situated within the Taipei Office as part of the International Operations Division, TIQ Taiwan is strategically placed to assist Queensland exporters and investors to take advantage of key sector opportunities in education and training, mining and resources, and urban development and services in Taiwan.

Your opportunity

Reporting to the Queensland Trade and Investment Commissioner – Taiwan, you will be responsible for representing the interests of Queensland in Taiwan through the identification, promotion and facilitation of investment opportunities in the Queensland Government's key industry sectors (resources, construction, agriculture, tourism, and education).

Your contribution (key responsibilities and accountabilities)

To be successful in this role you will:

- Advance Queensland's strengths as a highly attractive destination for investors and develop and drive the FDI strategy for TIQ across the Taiwan market.
- Interact at C-Suite level with investment community. You will represent TIQ in a range of high-level corporate and government settings across Taiwan and seek commercial opportunities ensuring Queensland remains globally competitive.
- Leveraging the badge of government to establish trusted relationships, you will build strategies for engagement and assist Taiwanese organisations to access investment opportunities across Queensland.
- Guide and support Taiwanese companies to pursue investment opportunities in Queensland including providing market intelligence, business leads, advice, introductions, vetting of partners and assessing opportunities
- Leverage migration programs including the Global Talent Visa and state sponsored Business Migration Visas to facilitate investment outcomes for Queensland.
- Provide after care to major investors in Queensland encourage reinvestment from existing Taiwanese investors in Queensland.
- Assist the Commissioner to manage business missions and Ministerial visits to Taiwan including preparation of visit programs and accompanying Ministers and business delegations in Taiwan
- Provide accurate and timely market intelligence and strategic advice to Queensland agencies, companies and industries about economic development and the business situation in Taiwan
- Assist the Commissioner to achieve investment outcomes and contribute to the administrative and operational management of the Taiwan network including reporting on activities and outcomes

This role may require additional duties to be completed as directed

The ideal candidate for this role (key capabilities)

TIQ recognises that organisational success is driven by excellence in leadership and management, and as an organisation have established the Working together at TIQ behaviours most relevant to success within TIQ.

- Respect each other
- Act with integrity
- Take pride in our professionalism
- Collaborate and cooperate
- Show a positive attitude
- Recognise and celebrate our achievements

All team members are expected to embrace and model these behaviours to ensure TIQ achieves success and develops an organisational culture that enables TIQ to meet its current and future strategic objectives.

To determine your suitability for the role, you will be assessed on the following key capabilities that link to the “key responsibilities and accountabilities” for this role:

1. Thinks strategically and brings sound commercial acumen, an understanding of government and the credibility to contribute substantially to international investment activities
2. Demonstrates a deep familiarity with Taiwan and Australia, and 7-10 years business experience
3. Encourages creativity and innovation and demonstrates detailed knowledge in one or more of the Queensland Government’s key industry sectors (resources, agriculture, renewables, biotechnology, urban infrastructure and knowledge-based industries)
4. Demonstrates clear and concise, cross-cultural written and verbal communication skills to accurately report progress and performance
5. Provides advice to stakeholders that is rigorously considered and supported by a clear rationale

Eligibility

To be eligible for consideration and appointment, you must have:

- **Work Authorisation** – to be eligible for employment within TIQ, you must be legally authorised to live and work within Taiwan and provide the required evidence to support your eligibility.
- **Language** – the successful candidate must be a highly motivated team member, fluent in both written and spoken English. Fluency in Chinese language is also essential to success in this role.
- **Security Clearance** – the successful candidate must be willing to undertake a screening check and be confirmed as a suitable person to access Government resources prior to commencing in the role.

How to apply

- Submit your application via the nominated contact details. Make sure you include the following:
 - A **current resume**, with the names and contact details of two (2) referees with a thorough knowledge of your competencies for this role. One of whom should be your current or immediate past supervisor
 - A **cover letter** (1 page) telling us why you are interested in this role. This is your opportunity to tell us about your experience, what makes you the best person for the role and how you meet the key capabilities for the role (please do not restate your resume)

Please ensure your attachments are in English language.
- Appointments in TIQ are merit based and will be assessed by reviewing what you have done previously – the knowledge, skills and experience you’ve built, your potential for development, and your personal qualities.
- TIQ will review the applications and advise you as to the next phase of assessment for this role, which could include an interview, work assessment, and/or other selection techniques.

- Referee checking will be undertaken, and other pre-employment checks may occur prior to any offer of employment. Checks may include (but are not limited to) proof of eligibility for appointment, a criminal history check and a serious discipline history disclosure check.
- Criminal history checks will be undertaken on the preferred applicant(s). A criminal conviction or charge will not automatically exclude an applicant from consideration for appointment with TIQ. If information is received that may exclude you from further consideration, you will be given an opportunity to respond, and your response will be taken into account in the evaluation process.
- The recommended applicant will be required to disclose any serious disciplinary action taken against them in public sector employment.
- Late applications cannot be submitted online, so please allow enough time before the closing date to submit your application. If approval has been granted by the selection panel for a late application to be considered, please submit your application as per the advice provided.

Additional information

- This is a Locally Engaged Staff (LES) appointment. All LES provide essential in-country knowledge, network and continuity at the elected overseas post.
- LES employees are not Queensland public service officers. LES employees are engaged under local labour legislation, specific to the market outline under the “location” above and will be remunerated in accordance with the specified markets entitlements.
- Remuneration is paid through a local payroll service provider and subject to statutory obligations.
- Prospective applicants need to demonstrate that they are eligible to work in the nominated country for the duration of the appointment by legally meeting the local citizenship or visa requirements, which places no obligation on TIQ.
- TIQ does not provide any sponsorships or fund relocation costs for LES appointments.
- TIQ is committed to Zero Harm. TIQ employees are expected to demonstrate safety leadership at all times.
- TIQ values cultural capability, is an equal opportunity employer, and supports a healthy working environment.
- All roles within TIQ are responsible for creating, collecting, maintaining, using, disclosing, duplicating, and disposing of information, as well as managing and using communication devices and public resources. Staff must undertake these tasks in accordance with TIQ information management policies and procedures.
- Service delivery and employee development is supported by a mobile, flexible and agile workforce. You may be required to work in alternative locations or undertake alternative duties on a temporary or permanent basis.
- A minimum three (3) month probationary period may apply to appointees external to the Queensland Government. PLEASE NOTE: this does not apply in all markets as some markets do not have probation permitted in their contracts.
- Travel and some after-hours work may be a requirement of this role.
- Within one month of commencing employment, the successful applicant will be required to disclose any employment as a lobbyist in the previous two years.
- Applications will remain current for a period of up to 12 months and may be considered for other vacancies which may include an alternative employment basis (fixed-term temporary, full-time or part-time).
- If you need any additional support or reasonable adjustments during the recruitment process in order to ensure you can demonstrate your ability to meet the inherent requirements of the role, please advise the panel chair.